



West Side Health Care District

119 Adkisson Way Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, May 23, 2019, at 2:00 pm

1. CALL TO ORDER

Board President, Eric Cooper, called the meeting to order at 2:00 pm. Eric Cooper led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Adele Ward	Board Vice President
Virginia Miller	Board Secretary/Treasurer
Jan Ashley	Board Member
Darren Walrath	Board Member
Gerald Starr	Executive Director
Robyn Melton	Clerk of the Board

In attendance, Consultant, Cheryl Duncan.

2. PUBLIC INPUT

None

3. APPROVAL OF MINUTES

The Board meeting Minutes of Thursday, April 25, 2019, were reviewed. Having no corrections, the Minutes were Approved by the Board of Directors. The Facilities Committee Meeting Minutes of Wednesday, May 1, 2019, were reviewed, after discussion, the minutes were Approved by the Board of Directors.

4. FINANCIAL REVIEW

- A. The Financial Statements of March and April 2019 will be reviewed at the June 2019 Board meeting.
- B. The Preliminary 2019/2020 Budget was discussed and reviewed by the Accountant, Kelly Hohenbrink via telephone. After discussion, the Final Budget will be set for approval during the June 2019 Board Meeting.

5. REVIEW /DISCUSSION FOR ACTION - ASSOCIATION OF CALIFORNIA HEALTH CARE DISTRICTS REQUEST FOR SUPPORT OF BILL ACA 1, EXECUTIVE DIRECTOR, GERALD STARR

After discussion, the Board will not be sending a letter in support of Bill ACA 1.

6. REVIEW/APPROVAL OF WEST SIDE FAMILY HEALTH CARE POLICY AND PROCEDURES

- A. Policies were reviewed, Jan Ashley made a Motion to Approve the following Policy and Procedures. Darren Walrath Seconded. Motion carried. The Policy and Procedures approved were: Kern Health Systems Prior Authorization of Services and Procedures, Compliance, Management of Referral Requests, Standardized Procedure for Strep A, Autoclave Use and Maintenance, Child Abuse- Reporting, Domestic Violence Reporting Suspicious Injury Reporting, Flat Rate Fee Program, Kern Health Systems Linguistic Services, Late Arriving Unscheduled Patients, Procedure Time out, Waived Testing _RSV Rapid Test, and Standardized Procedure for Visual Acuity Testing.

- B. West Side Health Care District By-Laws-Policies were reviewed, Jan Ashley made a Motion to Approve the following Policy and Procedures. Darren Walrath Seconded. Motion carried. The District By-Laws approved were: Reimbursements and Request for Public Funds.

- 7. DISCUSSION WEST SIDE FAMILY HEALTH CARE PROJECT UPDATE, EXECUTIVE DIRECTOR, GERALD STARR
The construction project has been cleared to resume work after the discovery of the Kit Fox and the on-site evaluation by a State certified Biologist. Padre Environmental has completed its report and the list of compliance rules. The District through the Construction Manager and General Contractor Superintendent will ensure that Contractors on-site will follow all the guidelines. Next Scheduled construction meeting is Wednesday, May 29, at 9:00 am in the District office.

- 8. ADMINISTRATIVE UPDATE
 - A. The report was reviewed and is attached for informational purposes only.
 - B. AUTHORIZED AGENT REPORT
The report was reviewed and is attached for informational purposes only.

- 9. BOARD COMMITTEE REPORTS
 - 1. Finance Committee- No further updates at this time.
 - 2. Facilities Committee- No further updates at this time.
 - 3. Community Outreach Committee- Participation in the Chamber Car Show was beneficial. The committee proposed next year participation should center around a health activity, suggestions included a blood pressure clinic.
 - 4. Personnel Committee-No further updates at this time.

- 10. DISCUSSION/APPROVAL, MOVE ALL FUTURE BOARD MEETING TO A START TIME OF 2:00 PM.
After discussion, it was approved to move all future regular Board Meeting to a start time of 2:00pm. Adele Ward made a Motion. Virginia Miller Seconded. Motion carried.

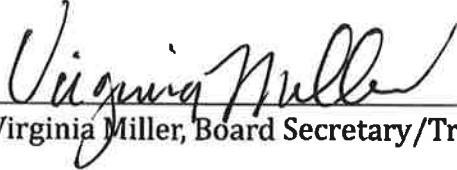
- 11. BOARD MEMBER INPUT-
Ginny Miller – Thank you to everyone for preparing a timely budget.
Adele Ward - Really enjoyed the Chamber Car Show, the weather was perfect.

- 12. CLOSED SESSION-
President, Eric Cooper asked for a Motion to enter into Closed Session. Jan Ashley made the Motion. Darren Walrath Seconded. The Board entered into Closed Session at 3:24 pm.

- 13. OPEN SESSION
Jan Ashley made a Motion to return to Open Session at 4:01 pm. Virginia Miller Seconded. Motion carried. Board President, Eric Cooper announced that no action was taken during Closed Session.

- 14. ITEMS FOR FUTURE AGENDAS – None at this time.

- 15. ADJOURNMENT
At 4:01 pm, the Board Meeting of May 23, 2019. Virginia Miller Seconded. The Meeting was adjourned.

Respectfully Submitted: 
Virginia Miller, Board Secretary/Treasurer

**Next regular Board Meeting is scheduled for Thursday, June 27, 2019 at 2:00 pm
at the West Side Health Care District Office**